

<p style="text-align: center;">Rainy River District Social Services Administration Board</p>	<p style="text-align: center;">Policy Area</p> <p style="text-align: center;">CHILD CARE Fee Subsidy</p>
<p style="text-align: center;">STUDENT APPLICANTS</p>	<p style="text-align: center;">Policy Number</p> <p style="text-align: center;">CC-6.7</p>

Preamble

As part of the responsibility for managing the delivery of Child Care services, the Rainy River District Social Services Administration Board (RRDSSAB) must administer the Fee Subsidy Program.

Parents attending a school/training program may be eligible for fee subsidy. Per the *Ontario Child Care Service Management (OCCSM) Guidelines*, the proceeds of student loans are not considered income for tax purposes and thus are not included in the income test calculations. In terms of grants received by a post-secondary student, only the portion over \$3,000 is reported as income, if the student is eligible to claim the "education amount" for the program on his/her income tax return. A student not eligible for the "education amount" must report the portion over \$500.

Policy

The RRDSSAB pays Child Care costs for eligible parents attending a school/training program. The student's school/training schedule, travel time, student placement, study and lab time are considered when determining the amount of eligible Child Care hours. A copy of the school/training schedule and Offer of Admission letter is required to verify hours of study/classes.

A student who withdraws from, or completes an educational program, is provided with a grace period of up to 30 days to search for employment. The 30 day period may be extended, at the discretion of the Children's Services Manager, depending upon the parent's ability to secure employment.

Foreign (VISA) Students

Foreign Students are not eligible for fee subsidy, unless they are sponsored, in which case the sponsor would apply for fee subsidy. (Foreign [VISA] Students

are identified by the first three digits of their Social Insurance Number, i.e. 900.)

ADOPTION & REVIEW GUIDELINES

Approved by Res. #118/01 on November 15, 2001

Reviewed/Revised by Administrative Approval: 08 April, 2004

Administrative Approval: 30 Dec, 2010

Signature of D. Dittaro, CAO: Donna Dittaro

Approximate date of next review: February, 2015

REFERENCES:	POLICY AREA	POLICY NAME AND NUMBER
	<i>Child Care</i>	<i>CC-6.1 Application Process</i>
	<i>Child Care</i>	<i>CC-6.2 Eligibility/Income Test</i>
	<i>Child Care</i>	<i>CC-6.8 Immigrant Applicants</i>
	<i>Child Care</i>	<i>CC-6.23 Termination/File Closure</i>