

<p>Rainy River District Social Services Administration Board</p>	<p>Policy Area</p> <p>CHILD CARE Fee Subsidy</p>
<p>JOINT CUSTODY</p>	<p>Policy Number</p> <p>CC-6.11</p>

Preamble

As part of the responsibility for managing the delivery of Child Care services, the Rainy River District Social Services Administration Board (RRDSSAB) must administer the Fee Subsidy Program.

Family composition is a key component in determining eligibility for fee subsidy. Criteria used in the application process include the definition of the family unit and the determination of adjusted income to be used in calculating the parental contribution toward the cost of Child Care.

Policy

The RRDSSAB recognizes the primary caregiver as the parent who receives child support and/or child care benefits, or the parent who actually resides with the child(ren). A copy of the *Custody Agreement* or a *Declaration of Separation* between the parents must be provided for verification purposes.

Where the child(ren) resides half-time with the mother and half-time with the father, the following applies:

- a) an income test is completed with each parent. The parent will be charged a Child Care fee, based upon his/her individual income test for the times during which the child(ren) is enrolled, while under his/her care. For example, if care of the child(ren) is shared on a weekly basis, the mother is responsible for her assessed fee during her week of care and the father is responsible for his assessed fee during his week of care; or
- b) an income test is completed only on the parent who is enrolling the child(ren), during his/her custody period.

ADOPTION & REVIEW GUIDELINES

*Approved by Res. #118/01 on November 15, 2001
Reviewed/Revised by Administrative Approval: 08 April, 2004*

Administrative Approval: 30 Dec, 2010 Signature of D. Dittaro, CAO: Donna Dittaro

Approximate date of next review: February, 2015

REFERENCES:	POLICY AREA	POLICY NAME AND NUMBER
	<i>Child Care</i>	<i>CC-6.2 Eligibility/Income Test</i>
	<i>Child Care</i>	<i>CC-6.4 Family Composition</i>