



REQUEST FOR PROPOSAL

Riverview Manor – 110 Fourth Street, Rainy River, ON
Elevator Addition/Accessibility Renovations/Alterations

Sealed proposals clearly marked Proposal #01-RRDSSAB-10 will be received by the Chief Administrative Officer (CAO) of The Rainy River District Social Services Administration Board (RRDSSAB) up to but not later than:

4:00 p.m. Local Fort Frances Time
Friday, February 26, 2010

Proposals will be opened publicly and read aloud in the Board Room of the RRDSSAB
450 Scott Street, Fort Frances, ON
Monday, March 1, 2010

At 10:00 a.m. (Local time-Fort Frances, ON)

Submissions are required to be submitted in duplicate by sealed envelope. Fax transmittals will not be accepted.

Certain Bid Forms are required to be submitted. Please submit such completed Bid Forms to:

Rainy River District Social Services Administration Board
Attention: Donna Dittaro, CAO
450 Scott Street
Fort Frances, ON
P9A 1H2

A copy of the Proposal, Bid Form, Plans and Specifications may be obtained from the RRDSSAB Office, 450 Scott Street, Fort Frances, Ontario, after **1:00 p.m. FEBRUARY 8, 2010**, and upon payment of \$20, non-refundable fee.

Each proposal must be accompanied by a certified cheque or bank draft in the amount of 10% of the total proposal excluding value added taxes.

All Bidders may attend a Site Visit at 10:00 a.m.
(Local time-Fort Frances, ON)
On Friday, February 19, 2010

Please direct any questions regarding this Proposal to:
Dave Zatulsky, Project Manager, Phone 807-274-8531
Fax: 807-274-4330, or E-mail: d_zatulsky@advisory-services.net

As it is the responsibility of the Vendor to determine levy and collection of PST and GST, amounts bid shall show separately the PST amount, GST amount and GST number, or alternatively cite the basis of exemption in lieu thereof.

If for any reason, this policy contradicts the policy of any Federal, Provincial or other source of funding, it will not apply. During the Proposal evaluation process, preference will be given to the purchase of Canadian goods and services over non-Canadian goods and services, wherever it may be economical to do so.

The RRDSSAB reserves the right to reject any or all Vendors, accept any proposal deemed to be in the best interest of the Board, or disqualify Vendors not submitted in strict accordance with requirements of the Proposal documents.

The RRDSSAB is governed by the Municipal Freedom of Information & Protection of Privacy Act (MFIPPA); therefore Vendors must accept that the proposal contents can be made public as a condition of the bidding process.

The lowest or any bidder not necessarily accepted. The Board reserves the right to reject any or all bidders, to waive irregularities and informalities therein, and to award the bid in the best interest of the Board.