



MINUTES
of the REGULAR MEETING of the BOARD
THURSDAY, September 17th, 2009

RRDSSAB Office, Fort Frances, ON 6:30 p.m.
MEETING #07/09

- PRESENT:** Rick Neilson, Township of Chapple
Ross Donaldson, Township of LaVallee
Dennis Brown, Town of Atikokan
Michael Lewis, Rainy River East
Wade Desserre, Rainy River West
Valerie Pizey, Township of Lake of the Woods
Debbie Ewald, Town of Rainy River
Mike Ford, Township of Alberton
Sharon Tibbs, Town of Fort Frances
John Callan, Rainy River Central
- REGRETS:** Gary Gamsby, Township of Morley
Gary Judson, Township of Emo
Linda Armstrong, Township of Dawson
- STAFF:** Donna Dittaro, CAO
Leanne Eluik, Manager of Finance
Judy Koski, Recorder
- GUESTS:** Frank Malvaso, Regional Program Manager, Ministry of Community
and Social Services and Ministry of Children and Youth Services

1. Call to Order

Mike Lewis, Chair, called the meeting to order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

3. Approval of Agenda

The Chair advised that the following items were to be added to the Agenda:

<i>In Camera:</i>	4.	<i>Personal Matter about an Identifiable Individual</i>
<i>New Business:</i>	8.4	<i>Personnel File Policy</i>
	8.5	<i>Appoint Privacy Officer</i>
<i>Board Chair:</i>	9.3	<i>AMO Report</i>
<i>Information:</i>	11.7	<i>A Journey through Alzheimer Disease</i>

Resolution #49/09 MOVED BY V. Pizey and SECONDED BY J. Callan:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the agenda of September 17, 2009.

Carried.

4. Presentations/Delegations

The Chair introduced Frank Malvaso, Regional Program Manager for the Ministry of Community and Social Services, and the Ministry of Children and Youth Services. Mr. Malvaso advised that the Rainy River District has done very well compared to other areas in Ontario with respect to our Ontario Works Program. He noted that this is a reflection of the CAO and her staff. Mr. Malvaso continued at length in updating the Board on service cost uploading, customer service, the future direction of Ontario Works, and concluded by asking for feedback from the Board. Dennis Brown noted that Northwestern Ontario has unique challenges compared to Northeastern Ontario, which affect the cost per case. Mr. Malvaso agreed and advised that he will be bringing that point up in future discussions with the Ministry and will use the Rainy River District as an example.

5. In Camera

Resolution #50/09 MOVED BY J. Callan and SECONDED BY V. Pizey:

RESOLVED THAT the *Rainy River District Social Services Administration Board* now meet in camera in order to address a matter pertaining to:

- *Personal matters about an identifiable individual, including Board employees;*
- *Labour relations or employee negotiations.*

Carried.

The Chair reconvened the meeting to its regular session.

In Camera Report

During its *In Camera* session, the Board discussed:

- Details regarding CUPE negotiations
- Disclosure of confidential information of a personal nature

6. Approval of Minutes

Resolution #51/09 MOVED BY V. Pizey and SECONDED BY J. Callan:

RESOLVED THAT the minutes of the *Regular Board Meeting* held September 17, 2009, be approved.

Carried.

7. Business Arising from the Minutes

None

8. New Business

8.1 Tender Award: Insurance

An Issue Sheet prepared by the Manager of Finance was reviewed. Sharon Tibbs stated that she would vote against a renewal for five years but would be comfortable with signing for one year with an option to renew for two years. She felt a decision should not be made for future Boards.

Resolution #52/09 MOVED BY V. Pizey and SECONDED BY R. Neilson:

RESOLVED THAT the *Rainy River District Social Services Administration Board* accept Gillon's Insurance Brokers Ltd. as the broker for the provision of insurance services for 2009/2010 in the amount of \$117,399.00 excluding taxes;

AND FURTHER BE IT RESOLVED THAT Gillon's Insurance Brokers Ltd. be retained as insurance provider for a five year period beginning November 1, 2009.

Defeated.

The Manager of Finance was directed to re-tender for a term of one year with an option of renewing for two years. This matter will be brought back to the October Board Meeting.

8.2 Health and Safety Policy Review

The CAO explained that this policy must be reviewed annually by the Board. No changes are required at this time.

Resolution #53/09 MOVED BY J. Callan and SECONDED BY V. Pizey:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the following Human Resources Policy:

HR-33.0 Health & Safety.

Carried.

8.3 Notice of Amendment of By-Law #1

The Chair advised that a draft copy of By-Law #1 was distributed to members this evening for review and input which will be discussed at the October meeting. Once final revisions are made, the By-Law will be brought to the Board for approval. The CAO reported that legal counsel for the Board was consulted, as directed, and that counsel had reviewed the By-Law in its entirety and made recommendations for revisions. The CAO also met with the Finance, Policy and Practices Committee for input into the draft B-Law.

8.4 Personnel File Policy

Resolution #54/09 MOVED BY D. Ewald and SECONDED BY R. Neilson:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the following Human Resources Policy:

HR-17.0 Personnel Files.

Carried.

8.5 Appoint Privacy Officer

The CAO advised that this is a shift in responsibilities from the Personnel & Policy Officer to the Administrative Assistant. This will free up some time for the Personnel & Policy Officer to concentrate on other duties.

Resolution #55/09 MOVED BY D. Brown and SECONDED BY D. Ewald:

RESOLVED THAT the *Rainy River District Social Services Administration Board* appoint Judy Koski as the Privacy Officer replacing Joanne Spence, and appoint Joanne Spence as the alternate replacing Mildred Beck, effective September 18, 2009, per the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 3 Designation of Head.*

Carried.

9. Reports:

9.1 CAO and Program Reports

The Board received and reviewed the CAO and Program Reports.

Val Pizey noted that Best Start funding in the amount of \$120,585 will be lost next year and that the municipalities had agreed that they would not contribute more monies to replace the funding. The Chair added that the Province is lobbying and there is the realization that the Province may have to top up the funding.

9.2 Finance

The Accounts Payable listing for the month of July, 2009, in the amount of \$576,908.46 and in the month of August, 2009, in the amount of \$385,320.09, was received and reviewed. Financial Statements for the months of July and August, 2009, were also reviewed.

9.3 Board Chair

The Board Chair reviewed his AMO report with the Board members.

9.4 Committee Reports

Ontario Works – No meeting held.

Social Housing – Debbie Ewald, Chair of the Social Housing Committee, reported that the Committee had met earlier in the day. She advised that two recommendations are being made by the Committee. The first recommendation is that the Board consider an increase in market rent for 2010, and secondly, that the Board approve the Take-Up Plan for the Social Housing Renovation and Retrofit Program, which includes the Riverview Manor Aging at Home Proposal.

Resolution #56/09 MOVED BY R. Neilson and SECONDED BY D. Brown:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approves an increase in market rent of 2.1% for all public housing units in the Rainy river District, effective January 1, 2010.

Carried.

Resolution #57/09 MOVED BY D. Ewald and SECONDED BY D. Brown:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the Social Housing Renovation and Retrofit Program Take-Up Plan for the years 2009 and 2010.

Carried.

Land Ambulance – No meeting held

Child Care – No meeting held.

10. Other Business

None.

11. Information Items Attached

The Board received an information package as part of this evening's agenda.

12. Information Items Available Upon Request

None.

13. Next Meeting

The next regular Board meeting will be held October 15th, 2009, at 6:30 p.m. at the *Rainy River District Social Services Administration Board Office*, 450 Scott Street, Fort Frances.

14. Adjournment

Resolution #58/09 MOVED BY R. Neilson and SECONDED BY V. Pizey:

RESOLVED THAT the *Rainy River District Social Services Administration Board* meeting be adjourned.

Carried.

CHAIR

SECRETARY-TREASURER

DATE APPROVED