



MINUTES  
of the REGULAR MEETING of the BOARD  
THURSDAY, November 18<sup>th</sup>, 2010

RRDSSAB Office, Fort Frances, ON 6:30 p.m.  
MEETING #13/10

**PRESENT:** Rick Neilson, Township of Chapple  
Dennis Brown, Town of Atikokan  
Michael Lewis, Rainy River East  
Linda Armstrong, Township of Dawson  
Ross Donaldson, Township of LaVallee  
John Callan, Rainy River Central  
Gary Gamsby, Township of Morley  
Mike Ford, Township of Alberton  
Gary Judson, Township of Emo  
Sharon Tibbs, Town of Fort Frances  
Wade Desserre, Rainy River West  
Debbie Ewald, Town of Rainy River

**REGRETS:** Val Pizey, Township of Lake of the Woods.

**STAFF:** Donna Dittaro, Secretary-Treasurer  
Dawn Galusha, Acting Manager of Finance  
Judy Koski, Recorder

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**1. Call to Order**

Mike Lewis, Chair, called the meeting to order.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

### 3. Approval of Agenda

Resolution #91/10 MOVED BY D. Ewald and SECONDED BY D. Brown:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the agenda of November 18, 2010.

**Carried.**

### 4. Presentations/Delegations

None.

### 5. In Camera

Resolution #92/10 MOVED BY D. Brown and SECONDED BY D. Ewald:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* now meet in camera in order to address a matter pertaining to:

- litigation or potential litigation, include matters before Administrative Tribunals, affecting the Board;
- the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose..

**Carried.**

### In Camera Report

The following was dealt with in camera:

- Non-compliance issues with non-profit provider
- Letter from legal counsel

### 6. Approval of Minutes

Resolution #93/10 MOVED BY G. Judson and SECONDED BY R. Neilson:

**RESOLVED THAT** the minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held October 21, 2010, be approved.

**Carried.**

Resolution #94/10 MOVED BY W. Desserre and SECONDED BY R. Donaldson:

**RESOLVED THAT** the minutes of the Special Board Meeting of the Rainy River District Social Services Administration Board held November 2, 2010, be approved.

**Carried.**

**7. Business Arising from the Minutes**

None.

**8. New Business**

**8.1 Financial Policy F-6.9 Reserve Accounts**

The Chair advised that this matter was brought up at the last Board meeting and the requested change has been made.

Resolution #95/10 MOVED BY J. Callan and SECONDED BY G. Gamsby:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the following policy:

F-6.9 Reserve Accounts.

**Carried.**

**8.2 Human Resources Policy Required Amendments**

The Chair advised that revisions have been made to both the harassment and workplace violence policies.

Resolution #96/10 MOVED BY R. Donaldson and SECONDED BY W. Desserre:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the following policy:

HR-6.0 Harrassment.

**Carried.**

Resolution #97/10 MOVED BY G. Gamsby and SECONDED BY J. Callan:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the following policy:

HR-33.8 Workplace Violence.

**Carried.**

## 9. Reports:

### 9.1 CAO and Program Reports

The Board received and reviewed the CAO and Program Managers' Reports.

The CAO stated that she had been contacted by Wayne Woods of Riverside Health Care Facilities Inc. who advised that he would be placing a notice in the local paper regarding the limiting of non-emergent transfers by the DSSAB. Although our phone number was given as the contact for any questions, to date no calls have been received. A reporter from the Fort Frances Times has interviewed the Health Services Manager regarding this issue. Dennis Brown stated that Burt Transportation, a Canada-wide company, is interested in providing non-emergent transfers in the Rainy River District.

The CAO also advised that she has received a call from the NWLHIN to inform us that the proposal for on-site staffing at Riverview Manor is being reviewed and that we should hear "within the month".

### 9.2 Finance

The Accounts Payable listing for the month of October, 2010, in the amount of \$654,570.94 was received and reviewed by the Board. Financial Statements for the month of October, 2010, were also received and reviewed by the Board.

The Acting Manager of Finance confirmed that she has not received a response regarding the request for SHRRP money to pay for the removal of contaminated soil at Riverview Manor.

### 9.3 Board Chair

The Chair advised that this is the last meeting for him, Linda Armstrong and Gary Gamsby. He has appreciated the twelve years spent on the Board with Gary Gamsby, Linda Armstrong, Dennis Brown and Val Pizey, who have been on the Board since its inception. He stated it has been a long journey. It has always been difficult planning a budget, while both protecting the taxpayer and providing service. He also stated that he believes that this Board does not spend

irresponsibly. He has enjoyed working with the DSSAB staff, including Donna and Judy, and wishes the Board well in the future.

#### **9.4 Committee Reports**

*Ontario Works Committee* – No meeting was held.

*Social Housing Committee* – Debbie Ewald, Chair of the Social Housing Committee reported that a meeting was held before the Board meeting this evening. The staff has been directed to put together an information sheet on Social Housing to distribute to Municipal Councils, as there appears to be misinformation being distributed and this should alleviate the problem. The Committee also discussed the need to increase positive public relations for the RRDSSAB. The CAO and staff will offer to meet with individual Municipal Councils to provide information on the RRDSSAB programs and services, and staff will continue to forward press releases to the local media.

*Land Ambulance Committee* – No meeting was held.

*Child Care Committee* – No meeting was held.

#### **10. Other Business**

Linda Armstrong thanked the Board for their support over the years. She stated that the DSSAB has a wonderful staff and whenever she has referred individuals to DSSAB staff, there have been positive results.

#### **11. Information Items Attached**

The Board received an information package as part of this evening's agenda.

#### **12. Information Items Available Upon Request**

None.

#### **13. Next Meeting**

The next Regular Meeting of the Board will be held January 20, 2011, at 6:30 p.m. at the *Rainy River District Social Services Administration Board Office*, 450 Scott Street, Fort Frances.

**14. Adjournment**

Resolution #98/10 MOVED BY R. Donaldson and SECONDED BY G. Gamsby:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* meeting be adjourned.

**Carried.**

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CHAIR

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SECRETARY-TREASURER

\_\_\_\_\_  
DATE APPROVED