



## **RRDSSAB BOARD MEETING**

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### MINUTES of the REGULAR MEETING of the BOARD THURSDAY, April 19, 2007

RRDSSAB Office, Fort Frances, ON 6:30 p.m.  
MEETING #05/07

**PRESENT:** PETER VAN HEYST, Township of Chapple  
WADE DESSERRE, R. R. West Electoral Area  
TANNIS DRYSDALE, Town of Fort Frances  
MICHAEL LEWIS, R. R. East Electoral Area  
EMILY WATSON, Township of LaVallee  
LINDA ARMSTRONG, Township of Dawson  
JOHN CALLAN, R. R. Central Electoral Area  
GARY JUDSON, Township of Emo  
VALERIE PIZEY, Township of Lake of the Woods  
DEBBIE EWALD, Town of Rainy River

**REGRETS:** GARY GAMSBY, Township of Morley  
BARBARA COURNOYER, Township of Aliberton  
DENNIS BROWN, Township of Atikokan

**STAFF:** DONNA DITTARO, Secretary-Treasurer  
MILDRED BECK, Assistant Manager of Finance  
DANIEL McCORMICK, Health Service Manager  
JUDY KOSKI, Recorder

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**1. Call to Order**

Michael Lewis, Chair, called the meeting to order.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

**3. Approval of Agenda**

Resolution #30/07 MOVED BY E. Watson and SECONDED BY P. Van Heyst:

**RESOLVED THAT** the agenda of April 19, 2007, be approved.

**CARRIED**

**4. Presentations/Delegations**

Shelley Shute, Ontario Works Manager and Tracy McClain, Integrated Intake Worker, made a presentation to the Board members regarding Integrated Intake Services. A question period followed and the Chair thanked both Shelley and Tracy for their informative presentation.

Linda Armstrong, Chair of the Ontario Works Committee, took the opportunity to present her Committee report while the Ontario Works Manager was present. It was noted that a 2% increase for Ontario Works clients is forthcoming and will affect the municipalities beginning January 1, 2008. The Chair of the Board advised that a response has been received from Dan Lafranier, to a letter written to Minister Meilleur regarding the significant increase to the Ontario Works caseload in the District of Rainy River.

**5. In Camera**

None

**6. Approval of Minutes**

Resolution #31/07 MOVED BY T. Drysdale and SECONDED BY E. Watson:

**RESOLVED THAT** the Minutes of the *Regular Board Meeting* held March 15, 2007, be approved.

**CARRIED**

Peter Van Heyst voiced his disappointment in the outcome of the vote regarding the appointment of a Cost Apportionment Review Committee. The matter was discussed briefly by the members.

**7. Business Arising from the Minutes**

**7.1 First Nation Population Figures**

The Health Services Manager advised that the population figures for First Nations are from the Indian Affairs data base which is the only official base which the Ministry recognizes. The Health Services Manager advised that the Rainy River DSSAB data base is correct.

**8. New Business**

None

**9. Reports**

**9.1 CAO and Program Reports**

The CAO's Report and Program Manager reports were received and reviewed by the Board members.

**9.2 Finance**

The Board members received and reviewed the Accounts Payable Report for the month of March, 2007, in the amount of \$817,747.21. Financial Statements for the month of March, 2007, were received and reviewed.

The Board members reviewed a Finance Report prepared by the Manager of Finance. Two additional outstanding housekeeping resolutions are required, based on the 2006 audit.

Resolution #32/07 MOVED BY V. Pizey and SECONDED BY J. Callan:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the transfer of capital funds in the amount of \$30,000 into the *DSSAB Housing Reserve Fund* for 2006.

**CARRIED**

Resolution #33/07 MOVED BY J. Callan and SECONDED BY V. Pizey:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the recovery of funds from the *Land Ambulance Sick Leave Reserve Fund* for 2006 in the amount of \$104,680.69.

**CARRIED**

### 9.3 Board Chair

The Chair advised that the CAO will report each month at the regular Board meetings regarding any Human Resources issues, retroactive to the beginning of the year.

The Chair reported that Minister Smitherman has indicated his thanks to the Rainy River DSSAB for its involvement in taking steps regarding TWOMO funding. The Minister once again promised 50/50 funding by 2008.

### 9.4 Committee Reports

Ontario Works - Linda Armstrong, Committee Chair, reported earlier in the meeting.

Social Housing - No meeting has been held recently, however, Committee Chair, Peter Van Heyst reported on some issues which were facing both Faith Non-Profit and Atikokan Native Non-Profit.

Land Ambulance - John Callan reported on behalf of Committee Chair, Gary Gamsby. The Committee is putting two resolutions forward this evening. The first resolution is regarding the surplus vehicle. John advised that no interest was received from the municipalities, per Board policy. Thunder Bay Regional Hospital wishes to purchase the vehicle for a transfer vehicle. The Committee feels that it is appropriate to provide to another agency rather than offering to the public, at this time, which would be in contravention to the Board's policy and would require the Board to waive that criteria. John stated that the Red Book Value for this vehicle is \$7,500.

Resolution #34/07 MOVED BY W. Desserre and SECONDED BY J. Callan:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the sale of the surplus vehicle #001002 to the Thunder Bay Regional Health Sciences Centre at the reserve price of \$7,500, and thereby waiving the requirements under *Board Policy F-6.0 Acquisition, Security & Disposal of Assets*;

**AND FURTHER RESOLVED THAT** all costs to decommission the surplus vehicle shall be borne by the purchaser.

**CARRIED**

John Callan reported that three tenders were received for renovations at the Emo Land Ambulance Base. The Committee has included a 10% contingency into the total project cost. He stated that the bid is a firm price on an identified project, however, unforeseen circumstances must be provided for and 10% is the industry norm.

Resolution #35/07 MOVED BY J. Callan and SECONDED BY W. Desserre:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* accepts and awards the tender from Select Construction in the sum of \$109,400 for the renovations to the Emo Land Ambulance Base;

**AND FURTHER RESOLVED THAT** a project budget of \$120,340 be adopted, which includes a 10% contingency.

**CARRIED**

Resolution #36/07 MOVED BY T. Drysdale and SECONDED BY D. Ewald:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the redirection of funds from the *Land Ambulance Severance Reserve Fund* for the renovations of the Emo Base in the amount of \$21,400.

**CARRIED**

The Health Services Manager gave a brief report on the recent Service Review. He advised that this is our first full review and satisfactory completion will result in a three year certification. A team of eight attended the DSSAB with some members of the team traveling to all of the bases. Compliments were received regarding the quality of the service and the courtesy and cooperation of the paramedics. He is awaiting the draft report which will take up to ninety days.

The Health Services Manager advised that five to six casual paramedics will be hired as replacement staff, in order to keep the cost of overtime down.

The doors have been installed and the project has come in under budget by \$17,000.

Child Care - No meeting has been held recently.

Building -Mike Lewis, Building Committee Chair, reported that at the last Board meeting the members were advised the variance for the lift had been denied and therefore, an elevator must be purchased which would cost an additional \$35,000. The staff and Building Committee have done a complete review of the building budget and used all dollars available to offset costs. Cost savings measures were once again implemented and the balance required to complete the project is \$22,205.

Resolution #37/07 MOVED BY J. Callan and SECONDED BY V. Pizey:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve an increase to the Building Renovations Budget for 450 Scott Street from \$1,040,432.12 to \$1,062,637.12.

**10. Other Business**

None.

**11. Information Items Attached**

The Board members received information items 11.1 to 11.6 which were acknowledged.

**12. Information Items Available Upon Request**

Committee Minutes.

**13. Next Meeting**

The next regular Board meeting will be held May 17, 2007, at 6:30 p.m. at the *Rainy River District Social Services Administration Board Office*, 206 Scott Street.

**14. Adjournment**

Resolution #29/07 MOVED BY G. Judson and SECONDED BY P. Van Heyst:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* meeting be adjourned.

**CARRIED**

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CHAIR

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SECRETARY-TREASURER

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DATE APPROVED