



RRDSSAB BOARD MEETING

MINUTES of the REGULAR MEETING of the BOARD THURSDAY, May 17, 2007

RRDSSAB Office, Fort Frances, ON 6:30 p.m.
MEETING #06/07

- PRESENT:** PETER VAN HEYST, Township of Chapple
WADE DESSERRE, R. R. West Electoral Area
MICHAEL LEWIS, R. R. East Electoral Area
EMILY WATSON, Township of LaVallee
LINDA ARMSTRONG, Township of Dawson
JOHN CALLAN, R. R. Central Electoral Area
GARY JUDSON, Township of Emo
VALERIE PIZEY, Township of Lake of the Woods
DEBBIE EWALD, Town of Rainy River
GARY GAMSBY, Township of Morley
BARBARA COURNOYER, Township of Alorton
DENNIS BROWN, Township of Atikokan
- REGRETS:** TANNIS DRYSDALE, Town of Fort Frances
DONNA DITTARO, Secretary-Treasurer
- STAFF:** SHELLEY SHUTE, Ontario Works Manager
MILDRED BECK, Assistant Manager of Finance
JUDY KOSKI, Recorder

1. Call to Order

Michael Lewis, Chair, called the meeting to order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

3. Approval of Agenda

Emily Watson asked that an in camera item regarding employee contracts be added to the agenda. John Callan asked that an item under New Business be added regarding Atikokan Native Non-Profit Homes Corporation.

Resolution #39/07 MOVED BY J. Callan and SECONDED BY E. Watson:

RESOLVED THAT the agenda of May 17, 2007, be approved, as amended.

CARRIED

4. Presentations/Delegations

Sandra Weir, Non-Profit Housing Manager, provided an information overview of Non-Profit Housing in the Rainy River District and the RRDSSAB's role. A question and answer period followed. Management of Non-Profit Housing will be discussed at the next Social Housing Committee meeting. The Chair thanked Sandra for her presentation this evening.

5. In Camera

Resolution #40/07 MOVED BY E. Watson and SECONDED BY J. Callan:

RESOLVED THAT the *Rainy River District Social Services Administration Board* now meet in camera in order to address a matter pertaining to labour relations or employee negotiations.

CARRIED

The Chair reconvened the meeting to its regular session.

6. Approval of Minutes

Resolution #41/07 MOVED BY V. Pizey and SECONDED BY B. Cournoyer:

RESOLVED THAT the Minutes of the *Regular Board Meeting* held April 19, 2007, be approved.

CARRIED

7. Business Arising from the Minutes

The Chair updated the Board Members on the construction/renovations at 450 Scott Street by presenting a report, based upon information from the Construction Manager dated May 14, 2007.

8. New Business

8.1 Annual Review of Health & Safety Policy

The Chair advised that this policy must be reviewed annually by the Board. There are no changes to the policy.

Resolution #42/07 MOVED BY D. Ewald and SECONDED BY P. Van Heyst:

RESOLVED THAT the following Human Resources Policy be approved as presented:
<ul style="list-style-type: none">HR-33.0 - Health & Safety
CARRIED

8.2 Land Ambulance TWOMO Funding

An Issue Sheet prepared by the Manager of Finance was reviewed by the Board. The Chair noted that there is no change in the apportionment formula nor a change in the Budget. Money will be placed back into the Severance Reserve Fund to offset the additional funds removed for ambulance base renovations.

Resolution #43/07 MOVED BY P. Van Heyst and SECONDED BY D. Brown:

RESOLVED THAT the <i>Rainy River District Social Services Administration Board</i> accept the revised TWOMO calculation for the Land Ambulance Program in the amount of \$1,030,767.34 for 2007.
CARRIED

Resolution #44/07 MOVED BY P. Van Heyst and SECONDED BY D. Ewald:

RESOLVED THAT the <i>Rainy River District Social Services Administration Board</i> approve the additional allocation to the <i>Land Ambulance Severance Fund</i> in the amount of \$19,943.05.
CARRIED

The Board extended its thanks to Health Services Manager, Dan McCormick, and the staff for their efforts regarding TWOMO funding.

8.3 Atikokan Native Non-Profit Homes Corporation

John Callan reported that when the RRDSSAB took over management of the ANNPHC, it was faced with a dreadful financial situation. He stated that this situation has turned around solely due to the efforts of RRDSSAB staff which is a 'good news story' for our Board. The recent Auditor's Report provides optimism for the future. In 2007, a Deficit Reduction Plan will be implemented by the Non-Profit Housing Manager and Finance staff, and a management fee will be paid to this DSSAB.

9. Reports

9.1 CAO and Program Reports

The CAO's Report and Program Manager reports were received and reviewed by the Board members. The Chair advised that the Human Resources Report which is attached to the CAO report covers the past six months. Personnel activity will continue to be included in the CAO Report each month. A discussion was held regarding integrated workers and cross training. The Ontario Works Manager explained that, at present, there is not a single data base, however, we are working toward a program which would receive common data and thereafter export to the proper program.

The Chair explained that the Best Start Network will decide if the Best Start Coordinator position will be replaced. Child Care Committee Chair, Barb Cournoyer will bring this matter forward to the next Child Care Committee meeting.

The Ontario Works Manager explained the Service Excellence Program which is presently being offered by Confederation College, in partnership with the RRDSSAB and other partners. Krista Ballard, the Employment Support Worker at RRDSSAB, is providing the actual Service Excellence training. Several municipal and business people are taking this course. RRDSSAB staff also provide this training to Ontario Works clients to prepare them for employment.

9.2 Finance

The Board members received and reviewed the Accounts Payable Report for the month of April, 2007, in the amount of \$576,216.46. Financial Statements for the month of April, 2007, were received and reviewed.

9.3 Board Chair

No report.

9.4 Committee Reports

Ontario Works - No meeting.

Social Housing - The Social Housing Committee meeting met and elected Debbie Ewald as Chair of that Committee.

Land Ambulance - Gary Gamsby stated that no meeting has been held recently and he referred the Board members to the Health Services Manager's report.

Child Care - No meeting.

Building - No meeting. Mike Lewis, Building Committee Chair, did provide a report earlier in the meeting, based upon information from the Construction Manager.

10. Other Business

The effect of RRDSSAB's percentage budget increase on each municipality was discussed. It was noted that if assessment was increased, tax revenue would increase, as well as the DSSAB share to each municipality. The Chair asked that this information be provided at the next meeting.

Board member, Gary Judson suggested that information regarding our new buildings must be presented to the public. He stated that we are getting good product for the money spent on all of our buildings. Grand openings will be held and the media invited. Grand openings for both the Fort Frances and Emo ambulance bases are scheduled for June 21, 2007 to coincide with the June Board meeting.

11. Information Items Attached

The Board members received information items 11.1 to 11.4 which were acknowledged.

12. Information Items Available Upon Request

Committee Minutes.

13. Next Meeting

The next regular Board meeting will be held June 21, 2007, at 6:30 p.m. at the *Rainy River District Social Services Administration Board Office, 206 Scott Street.*

14. Adjournment

Resolution #45/07 MOVED BY E. Watson and SECONDED BY W. Desserre:

RESOLVED THAT the *Rainy River District Social Services Administration Board* meeting be adjourned.

CARRIED

CHAIR

SECRETARY-TREASURER

DATE APPROVED